

# **SUNSET HEIGHTS CSD BOARD MEETING**

## **AGENDA FOR JULY 31, 2020**

**LOCATION: 13970 MARC DRIVE**

**TIME: 1PM**

### **Call Meeting to order**

- 1. Roll Call**
- 2. Approve 5/08/2020 Meeting Minutes**
- 3. Public Forum/Comments**
- 4. Discuss reducing the Emergency Fund Reserve to be in line with SHCSD's current functions and services as shown in LAFCO Resolution Number 2019-16**
- 5. Discuss the upcoming Bi-annual Financial Review by Cathy Castillo and assign the Board Member to be lead/main contact.**
- 6. Discuss upcoming Annual Certification of Direct Assessment and assign the Board Member to be responsible to ensure ML meets the August 10, 2020 due date and sign the form.**

- 7. Discuss County, State and Federal Reports required during the 1<sup>st</sup> and 2<sup>nd</sup> Quarters of 2020 and what are upcoming during the 3<sup>rd</sup> Quarter of 2020**
- 8. Lessons learned on Marc Drive overlay**
- 9. Lessons learned on FY2020-21 invoicing**
- 10. Discuss how to ensure public transparency on Board communications via e-mail and phone when discussing document drafts and comments prior their being placed on the agenda as a dated draft revision for approval and issuance of the approved dated revision**
- 11. Loren Luken's complaint that Clayton Peck is removing trees in the CSD's Right of Way and his new driveway is causing mud to flow across Steven Lane during a storm**
- 12. Adjournment**