**SUNSET HEIGHTS SPECIAL BOARD MEETING**

**Minutes for October 27, 2023**

**LOCATION: 14150 Bowman Rd**

**TIME: 5:30 PM**

1. **Call to order** @ 5:33 PM
2. **Roll Call** Board present: Donna, Hub, Tara, Vanessa/ public present: Linda Burman
3. **Approval of the agenda.** Hub motions/Tara seconds/unanimous
4. **Approval of the minutes**. Moved to next meeting
5. **Public comments** none
6. **Discuss Quote for natural gutter project on Bowman at 17820 Lynn Way** Quote was discussed. No questions or comments were brought up. The dirt from the excavation will go onto Clayton’s property.
7. **Vote on natural gutter project on Bowman at 17820 Lynn Way** Tara motioned to approve/Donna second/unanimous vote to approve
8. **Designate project manager for natural gutter project** Vanessa nominates Clayton Peck to be project manager because the run off of water directly affects his property, he recommended the contractor, and he is knowledgeable about what changes need to occur to improve the situation. Clayton accepted the position in prior discussion.
9. **Adjournment** @ 5:45 PM