Sunset Heights Community Services District

C/O H&R Block Business Services

PO Box 365, Pine Grove, CA 95665

(209)296-7500

June 1, 2025

Dear Neighbor,

Enclosed is the invoice for the July 1, 2025 – June 30, 2026 CSD road assessment.

It may be paid in full by August 1, 2025 or in two payments with half paid by August 1, 2025 and half paid by October 1, 2025.

If the first payment is not made by August 1, 2025 a late fee of 1.5% per month will be applied to your account. Late fees are assessed on the unpaid balance (including prior fees) until paid in full. The total amount must be paid no later than October 31, 2025.

If the outstanding balance is not paid in full by June 30, 2025 a processing fee determined by the county will be added to your account and submitted to the Amador County Tax Collector for addition to your property tax.

The road assessment bill is the responsibility of the property title holder of record on July 1, 2025. Any refunds due to transfer of title are allocated between the seller and buyer and are not the CSD’s responsibility. If you’ve purchased your house in 2022 or later, we may not have a copy of your grant deed on file with H&R Block. Please contact H&R Block to confirm (209)296-7500. If a copy is not provided by August 1, 2025, one will be obtained from the County Recorder’s Office at your expense.

As requested, an online payment option has been made available to you.

\*Please note there is a convenience fee applied by the platform.

Go to **SunsetHeightsCSD.SpecialDistrict.Org**

Select “**Pay Road Assessment Online**”

Choose either “**Pay Annual Amount**” or “**Partial Payment Assessment** **Option**.”

The amount due will appear based on your selection.

Click “**Pay Now**” and follow payment instructions.

\*Please note that online payment options do not reflect any incurred late fees. These must be paid in office at H&R Block. Call to verify balance if you think you may have late fees.

Otherwise, please make checks payable to: **Sunset Heights CSD**

Mail to: H&R Block Business Services, PO Box 365, Pine Grove, CA 95665

Or drop off at: H&R Block, 20124 Hwy 88, Pine Grove. (Next to the Post Office)

**\*\*DO NOT put your check in the community mailbox\*\***

Thank you,

SHCSD Board of Directors

Website: SunsetHeightsCSD.SpecialDistrict.Org

Email: SunsetHeightsCSD@gmail.com