**SUNSET HEIGHTS BOARD MEETING**

**Minutes for September 13, 2024**

**LOCATION: 17820 Lynn Way**

**TIME: 6:00PM**

1. **Call to order**  @ 6:07pm
2. **Roll Call:** Board Present: Sean, Donna, Tara, Vanessa, Hub, Nataliya/ Public Present: Cathy Castillo, Susan Bordwell
3. **Approval of the agenda.** Tara moves/ Sean Seconds/ unanimous approval
4. **Approval of the minutes.** Sean Moves/ Hub seconds/ unanimous approval
5. **Public comments.** None
6. **Review of Bowman Gutter project.**
7. **Review of current financial situation.**
8. **Presentation of Biannual Financial Review.** Cathy and Susan presented a review of the community’s financial situation for the past 2 years. They recommended that we track asset depreciation and capital outlay (project savings) on our annual budget, have a deposit policy in writing, and petition the county board of supervisors for annual compilations with a review every 6 years versus the current biannual review. Cathy will write an email reflecting our community’s consistently good financial history with her recommendation. Vanessa will bring that to the board of supervisors with our petition.
9. **Adjournment** @7:00pm